

Unity Church-Unitarian

Meeting of The Board of Trustees / September 11, 2021

Board of Trustees (BOT) members present: Clover Earl (Chair), Alex Askew (Secretary), Jackie Smith, Jennifer Tong, Louise Livesay-Al, Jess Landgraf, Mary Hernandez, Justin Cummins, Kevin Harris

Executive Team (ET) members present: Barbara Hubbard, KP Hong, Kathy Hurt

Guests: Laura Park

Time	Item	Name
9:00	<p>Light Chalice Check-in Question: At the October board meeting, we will decide who the incoming trustees will be. Many who have served before us have spoken about their time on the board as a vehicle for spiritual growth and transformation. If asked by a new board member "what are one or two ways you have been changed by your experience of board service?" how would you respond?</p>	Clover
	Clover Earl called the meeting to order at 9:04 am and lit the chalice.	
9:20	Consent Agenda – Approve August 2021 Meeting Minutes	
	Jackie Smith moved to accept the consent agenda. Jess Landgraf seconded the motion. The motion passed unanimously.	
9:25	<p>Monitoring Reports I B. Ends Interpretation by ET (15-minutes) IIE. Financial Condition IIB. Staff Changes IIH. Communication and Counsel IID. Financial Planning and Budgeting (1st Draft – 20 to 30 mins)</p>	Executive Team
	<p>Jess Landgraf moved to accept the Executive Team report as demonstrating compliance with Policy IB (Ends Interpretation). Justin Cummins seconded the motion. The motion passed unanimously.</p> <p>Louise Livesay-Al moved to accept the Executive Team report as demonstrating compliance with Policy IIE (Financial Condition). Mary Hernandez seconded the motion. The motion passed unanimously.</p> <p>Alex Askew moved to accept the Executive Team report as demonstrating compliance with IIB (Staff Changes). Mary Hernandez seconded the motion. The motion passed unanimously.</p> <p>Justin Cummins moved to accept the Executive Team report as demonstrating compliance with Policy IIH (Communication and Counsel). Jennifer Tong seconded the motion. The motion passed unanimously.</p> <p>Louise Livesay-Al moved to accept the Executive Team report as demonstrating compliance with Policy IID (Financial Planning and Budgeting). Justin Cummins seconded the motion. The motion passed unanimously.</p>	

10:10	Board Sub Team Reports <ul style="list-style-type: none"> • Evaluation ST report (15-minutes: staff & volunteer survey) • Board Capacity ST report (30-minutes) • Policy ST report • Linkage report • Financial Task Force report • Transition ST report 	Justin Alex Justin Jackie
	<p>Evaluation ST report Brief discussion about the feedback and results from the survey results. On the whole, very positive responses along the lines of what we would have hoped for. Preparation of a summary document will be completed by the subteam and distributed to Trustees and ET.</p> <p>Board Capacity ST report Review and adoption of guidelines related to the process of Trustees who choose to reapply at the end of their term. Update given about the timeline of slate discussion. Conversation about Trustees serving subsequent terms was started, but not finished.</p> <p>Policy ST report Nothing significant to report at this point.</p> <p>Linkage report Nothing significant to report at this point.</p>	
10:25	10-minute Break	
10:35	Board ST Reports continued	
11:10	The Interim Year	Kathy Hurt
	Kathy was able to give a brief overview of what the Interim Year priorities will be, a preview of the reports due to the UUA, and how updates will be shared at future board meetings as the interim work is underway. Consideration was given to the process of completing the necessary reports due to the UUA and how the board will set up a process for ensuring its completion, which will include the 'unpausing' of the Transitions Subteam.	
11:30	Board Business <ul style="list-style-type: none"> • Meeting Date/Time Beyond Categorical Thinking • BOT Self-evaluation Early OCT, Report out NOV • NOV Annual Meeting Agenda • MST Listening Sessions 	
	<ul style="list-style-type: none"> • Meeting Date/Time Beyond Categorical Thinking <ul style="list-style-type: none"> ○ The October Board Meeting will overlap on the same weekend with the Beyond Categorical Thinking training. The Friday, 7:30-9, Saturday is 1-2:30; two 90-minute sessions on Zoom. ○ The entire congregation will be invited to participate • BOT Self-evaluation Early OCT, Report out NOV <ul style="list-style-type: none"> ○ The subteam will be releasing BOT self-evaluation in October, with the goal of reporting out results in the November BOT meeting • NOV Annual Meeting Agenda <ul style="list-style-type: none"> ○ Beginning planning stages for the agenda. A draft agenda will be presented at the October BOT meeting for review. • MST Listening Sessions The MST is hoping that Trustees will participate in the listening sessions. 	

11:45	Check-out Question: Take a moment to call to mind your Intercultural Development Plan, or the practices at the growing edge of your antiracist multicultural work. In what specific ways did you tune in and engage with those practices during today's meeting?	Everyone
	Extinguish Chalice	Clover
	Clover Earl extinguished the chalice at 12:05 pm and closed the meeting.	
12:00	BOT Reflection and Problem Solving	Trustees

Respectfully submitted by Alex Askew, Secretary.