

Unity Church-Unitarian

Meeting of The Board of Trustees / October 8, 2022 @ 9am

Board of Trustees (BOT) members present: Louise Livesay-Al (Chair), Alex Askew (Secretary), Jennifer Tong, Jess Landgraf, Mary Hernandez, Kevin Harris, Kevin Ely, Clover Earl, Debbie Cushman

Executive Team (ET) members present: Barbara Hubbard, Rev. KP Hong, Rev. Kathleen Rolenz

Guests Present: Laura Sue Schlatter, Mary Baremore

Time	Item	Name
9:00	Light Chalice & Reading (November incl column is Debbie)	Clover
	Louise Livesay-Al called the meeting to order at 9:01 and lit the chalice.	
9:05	State of the Congregations (brief check in by 3 people) (30 min)	Kathleen, Jennifer, Debbie
9:35	Consent Agenda <ul style="list-style-type: none"> ● Approve September 2022 Meeting Minutes ● Monitoring Reports <ul style="list-style-type: none"> ○ IIB. Staff Changes ○ IIE. Financial Condition ○ IIH. Communication and Counsel to the Board ○ IIJ. Racial Justice and Healing ○ IIA. ET Constraints 	
	Jess Landgraf moved to accept the consent agenda as demonstrating compliance. Clover Earl seconded the motion. The motion passed unanimously.	
9:40	Approve September 2022 Meeting Minutes	
	Kevin Ely moved to table the approval of the September 2022 Meeting Minutes for consideration at the November board meeting. Debbie Cushman seconded the motion. Discussion was held to clarify a particular point and the secretary will bring back a final draft to the November board meeting. The vote to table was unanimous.	
9:40	Monitoring Reports for Discussion <ul style="list-style-type: none"> ● IID. Financial Planning (Direct/Budget) –Approve budget (20 min) 	Executive Team
	Mary Hernandez moved to accept the Executive Team report as demonstrating compliance with IID (Financial Planning) and recommending the budgets, as proposed, to the congregation at the annual meeting. Jess Landgraf seconded the motion. The motion passed unanimously.	
10:00	ET proposal for Ministerial Emeritus Funds –Board vote (5 min)	ET
	Alex Askew moved to approve the distribution of \$35,525 to the Eller-Isaacs family from the Unity Church Minister Emeriti Fund. Jess Landgraf seconded the motion. The motion passed unanimously.	
10:05	Affirm Interim Monitoring Team for Kathleen (10 Min)	Kathleen

	The board was informed of the Interim Monitoring Team for Rev. Kathleen Rolenz. This team includes Beverly Heidinger, John Sherman, Peggy Lynn, George Anastos, and Finn Schnieder.	
10:15	Board's role in Nov 4th-5th Weekend (10 Min)	Kathleen
10:25	Consent Agenda- Board Committee Reports <ul style="list-style-type: none"> • Transitions • Approve Officers for 2022-23 year (Chair: Louise, Secretary: Kevin E) 	
	Clover Earl moved to accept the consent agenda. Jennifer Tong seconded the motion. The motion passed unanimously with two abstentions.	
10:30	10-minute Break	
10:40	Board Committee Reports for Discussion <ul style="list-style-type: none"> • Board Recruitment: what worked well and what needs tweaking? (10 Min) • Board Capacity: Feedback on schedule of trainings (15 min) • Evaluation: discuss questions in report (15 min) 	Clover Jess Jennifer
	<p>Board Recruitment: Discussed the content of the Board Recruitment report from 2022's efforts and added feedback on possible ways to improve recruitment in the future.</p> <p>Board Capacity: Discussed meeting minutes, reviewed points of focus proposed by the committee, and the proposed calendar of events for the board retreat in January 2023.</p> <p>Evaluation: Discussed proposed changes to the board's self evaluation survey. This survey will be administered soon and results discussed at the November meeting. Additional information was provided from the follow-up to the staff & volunteer survey.</p>	
11:20	Agenda/prep for Annual Meeting & Pancake Breakfast? (7 min)	
11:27	Letter of Apology to Board (13 min)	Louise & Kathleen
	The Board discussed a letter of apology and confirmed its receipt.	
11:40	Check-out Question: Where have you noticed use of your anti-racism/multiculturalism lenses in this meeting? When did you apply it and when did you not?	Everyone
	Extinguish Chalice	Louise
	Louise Livesay-Al extinguished the chalice and closed the meeting at 1:05.	
12:00	BOT Reflection and Problem Solving	Trustees

Respectfully submitted by Alex Askew, Secretary.

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Email Correspondence of the Board of Trustees / October 26-29, 2022

Kevin Ely moved to release to the Congregation the Ministerial Search Team's report, Rev. Kathy Hurt's summation of events, and a summary of the insights from the Congregation's Circles and the UUA's David Pyle. The motion was seconded by Mary Hernandez. The motion was conducted by email vote and passed unanimously. Plans were made for this distribution of these materials.

Respectfully submitted by Alex Askew, Secretary.