

## Unity Church-Unitarian

Meeting of The Board of Trustees / Saturday, March 12, 9-noon via Zoom

**Board of Trustees (BOT) members present:** Louise Livesay-Al (Chair), Alex Askew (Secretary), Jennifer Tong, Jess Landgraf, Mary Hernandez, Kevin Harris, Kevin Ely, Debbie Cushman, Clover Earl

**Executive Team (ET) members present:** Barbara Hubbard, KP Hong, Kathy Hurt

Time	Item	Name
9:00	<b>Light Chalice &amp; Reading</b>	Debbie
	Louise Livesay-Al called the meeting to order at 9:05am. Debbie C. offered an opening reading and Barbara H. lit the chalice.	
9:05	<b>Individual Check-In:</b> How are you doing with the news of Rob the past 2 weeks? (30 min)	Everyone
9:35	<b>State of the Congregations (brief check in by 3 people) (25 min)</b>	Clover, Kevin E, and Barbara
10:00	<b>State of Search &amp; Scenarios (25 min)</b>	Kathy
10:25	<b>10-minute Break</b>	
10:35	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>• Approve February 2022 Meeting Minutes</li> <li>• Monitoring Reports               <ul style="list-style-type: none"> <li>○ IIG. Conflict of Interest</li> <li>○ II I Facilities Panning</li> <li>○ Timeline for Investment Policy</li> </ul> </li> </ul>	
	Alex Askew moved to accept the consent agenda as demonstrating compliance. Clover Earl seconded the motion. The motion passed unanimously.	
10:40	<b>Monitoring Reports for Discussion (20 min)</b> <ul style="list-style-type: none"> <li>○ IIB. Staff Changes</li> <li>○ IIE. Financial Condition</li> <li>○ Corporate Resolution – Margaret Durham Estate</li> <li>○ Corporate Resolution – Ruth Stryker Gordon Estate</li> <li>○ IIH. Communication and Counsel to the Board</li> </ul>	Executive Team
	<p>Kevin Ely moved to accept the Executive Team report as demonstrating compliance with IIB (Staff Changes). Jess Landgraf seconded the motion. The motion passed unanimously.</p> <p>Clover Earl moved to accept the Executive Team report as demonstrating compliance with IIE (Financial Condition). Debbie Cushman seconded the motion. The motion failed unanimously. The ET was not able to be in compliance due to complications with consultant firm All in One Accounting. The ET plans to be in compliance by submitting the January statement to the Board in the next week (by March 18) and back on normal schedule by next meeting.</p>	

	<p>Clower Earl moved to accept the terms of the corporate resolution for the Margaret Durham Estate. Kevin Ely seconded the motion. The motion passed unanimously and will be signed by the board secretary and Kevin Ely.</p> <p>Mary Hernandez moved to accept the terms of the corporate resolution for the Ruth Stryker Gordon Estate. Kevin Ely seconded the motion. The motion passed unanimously and will be signed by the board chair.</p> <p>Jess Landgraf moved to accept the Executive Team report as demonstrating compliance with IHH (Communication and Counsel to the Board). Clower Earl seconded the motion. The motion passed unanimously.</p>	
11:00	<p><b>Consent Agenda- Board Committee Reports</b></p> <ul style="list-style-type: none"> <li>• Evaluation</li> <li>• Board Capacity</li> <li>• Transitions (No Report for February)</li> </ul>	
	Kevin Ely moved to accept the consent agenda. Jess Landgraf seconded the motion. The motion passed unanimously.	
11:01	<p><b>Board Committee Reports for Discussion</b></p> <ul style="list-style-type: none"> <li>• Board Recruitment (44 in)</li> </ul>	Clower
	Debbie Cushman moved to accept the Board Recruitment Committee report. Clower Earl seconded the motion. The motion passed unanimously. A discussion was held around board priorities in the recruitment process for new board members this year.	
11:45	<p><b>Check-out Question:</b> What are a couple words or a phrase that summarize how you feel about our work today?</p>	Everyone
	<b>Extinguish Chalice</b>	Louise
	Louise Livesay-Al extinguished the chalice at 11:53 am and closed the meeting.	
12:00	<p><b>BOT Reflection and Problem Solving</b></p> <ul style="list-style-type: none"> <li>• Next steps for IDP work</li> <li>• Board policy on communication with ET/staff</li> </ul>	Trustees

Respectfully submitted by Alex Askew, Secretary.