

## Unity Church-Unitarian

Meeting of The Board of Trustees / February 12, 2022

**Board of Trustees (BOT) members present:** Louise Livesay-Al (Chair), Alex Askew (Secretary), Jennifer Tong, Jess Landgraf, Mary Hernandez, Kevin Harris, Kevin Ely, Debbie Cushman, Clover Earl

**Executive Team (ET) members present:** Barbara Hubbard, KP Hong, Kathy Hurt

Time	Item	Name
9:00	<b>Light Chalice &amp; Reading</b>	Mary
	Louise Livesay-Al called the meeting to order at 9:05 am and lit the chalice. Mary Hernandez opened with a reading.	
9:05	<b>State of the Congregations (brief check in by 3 people –up to 5 min each) plus group reflection</b>	Debbie, Kevin H & KP
9:30	<b>Covenant for Board and ET</b> *PLEASE READ: Governing Policies, Section III: Governance Process, and review “Covenant Thoughts from Retreat” in packet	
10:00	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>• Approve Nov and December 2021 Meeting Minutes</li> <li>• Monitoring Reports                             <ul style="list-style-type: none"> <li>○ IIB. Staff Changes</li> <li>○ IIH. Communication and Counsel to the Board</li> </ul> </li> </ul>	
	Clover Earl moved to accept the consent agenda. Jess Landgraf seconded the motion. The motion passed unanimously.	
10:05	<b>Monitoring Reports for Discussion</b> <ul style="list-style-type: none"> <li>○ IIE. Financial Condition</li> <li>○ IB. Membership</li> </ul>	Executive Team
	Jess Landgraf moved to accept the Executive Team report as demonstrating compliance with IIE (Financial Condition). Clover Earl seconded the motion. The motion passed unanimously. <i>The Board asked the Executive Team to clarify and document the guidance concerning the annual endowment withdrawal. In addition, the board clarified the need for a draft revised Investment Policy.</i>  Alex Askew moved to accept the Executive Team report as demonstrating compliance with IB (Membership). Mary Hernandez seconded the motion. The motion passed unanimously.	
10:30	<b>10-minute Break</b>	
10:40	<b>Consent Agenda- Board Committee Reports</b> <ul style="list-style-type: none"> <li>• Board Capacity</li> </ul>	
	Kevin Ely moved to accept the consent agenda. Mary Hernandez seconded the motion. The	

	motion passed unanimously.	
10:45	<b>Board Committee Reports for Discussion</b> <ul style="list-style-type: none"> <li>• Transitions (review 6-month report to UUA) (25 minutes)</li> <li>• Board Recruitment (20 minutes)</li> <li>• Evaluation (15 minutes) <ul style="list-style-type: none"> <li>○ <b>Is there any reason we shouldn't do a Congregational Survey this year?</b></li> <li>○ <b>Is there anything we should consider changing about it?</b></li> </ul> </li> </ul>	Kevin E Clover Jennifer
	<p>Clover Earl moved to accept the Transitions Committee report. Mary Hernandez seconded the motion. The motion passed unanimously.</p> <p>Alex Askew moved to accept the Board Recruitment Committee report. Jess Landgraf seconded the motion. The motion passed unanimously.</p> <p>Clover Earl moved to accept the Evaluation Committee report. Kevin Ely seconded the motion. The motion passed unanimously.</p>	
11:45	<b>Check-out Question:</b> Were there any moments when covenant showed up for you today?	Everyone
	<b>Extinguish Chalice</b>	Louise
	Louise Livesay-Al extinguished the chalice at 11:54 am and closed the meeting.	
12:00	<b>BOT Reflection and Problem Solving</b> Reminder to turn in Disclosure Statements to Barbara Board IDP Work TBD	Trustees

Respectfully submitted by Alex Askew, Secretary.