

## December 2019 Meeting Minutes:

### Unity Church Unitarian: Meeting of the Board of Trustees December 11 , 2019

The meeting took place at Unity Church-Unitarian, 733 Portland Ave, St. Paul, MN.

**Board of Trustees (BOT) members present:** Jackie Smith (chair), Jill van Koolwijk (secretary), Jennifer Tong, Nila Gouldin, Ruth Kirkland, Clover Earl, Alex Askew, Louise Livesay-Al

**Executive Team (ET) members present:** Rob Eller-Isaacs, Janne Eller-Isaacs, Lisa Friedman, Barbara Hubbard, KP Hong

**Guests:** Laura Park

Jackie Smith called the meeting to order at 6:00 p.m.

An opening reading was offered by Jackie Smith  
Introductions followed for the benefit of our new board members. The prompt was: Where are you going?

#### **Monitoring Reports – ET report**

##### Policy II.B. Staff Changes:

***Ruth Kirkland moved to accept the Executive Team report as in compliance with policy II B (Staff Changes). The motion passed unanimously.***

(Discussion: A 20-hour/week position for Director of Finance has been posted. There are 10 applicants as of today.)

##### Policy II.E. Financial Condition:

***Jennifer Tong moved to accept the Executive Team report as in compliance with policy II E. The Financial Condition here refers specifically to the October financial reports. The motion passed unanimously.***

(Discussion: Pledges have gone up. The capital loan is going down. Loan reduction is in a great place. Investments are up. The drawdown will happen soon to cover our shortfall. We are in good shape.)

Policy II.H. Communication and Counsel to the Board:

***Clover Earl moved to accept the Executive Team report as in compliance with policy II H (Communication and Counsel to the Board). The motion passed unanimously.***

(Discussion: Sanctuary update: Our guest was moved out of the church into the lower duplex. He will be paying \$600 in rent. We may be getting a new sanctuary guest soon. Our investment team with the help of Tim Brennan will start in January to draft a new policy, and will also include the Currier trust gift which was received in December. The ET will be working with our UUA consultant to create a proposal for the use of the Currier funds which will focus on maintaining a commitment to racial justice in the life of the church. The proposal will be reviewed by the Board for approval.

***Nila Gouldin moved to accept the proposal for the allocation for the \$700,000 of the Helener Currier Endowment. The motion passed unanimously.***

**Business Matters – Board**

***Nila Gouldin moved to agree to hire the firm SDK for our full audit in 2020. The motion passed unanimously.***

(Discussion: The Board hires the auditor.)

Approval of November 2019 Meeting Minutes:

***Jill van Koolwijk moved to accept the November 2019 Meeting Minutes with a spelling change. The motion passed unanimously.***

Sign-ups for committees, readings and board column.

The sub teams are: Policy, Evaluation, Finance, Transition, and Board Capacity. All board members sign up for two sub teams.

Jackie Smith offered a closing reading.

Jackie Smith adjourned the meeting at 7:00 p.m.

*Respectfully submitted by Jill van Koolwijk, secretary.*