

Automatic Payment

We are pleased to be able to offer you a convenience — *Automatic Payment of your pledged contribution*. Now you can have your gift automatically withdrawn from your checking or savings account. *And you don't have to change your present banking relationship to take advantage of this service.*

Automatic Payment can help you in several ways:

1. It eliminates your handling of the church's mailed contribution statements.
2. It eliminates your check writing and delivery.
3. It handles your pledge payment even when you are out of town.

Here is how Automatic Payment works:

You choose the timing of your contribution — monthly or quarterly — on the 15th of the month. The amount of the payment will appear on your bank statement.

We believe you will like the convenience of having your pledge paid automatically. *Automatic Payment* is safe, convenient, and easy. To take advantage of this service, complete the authorization form and return it to the Church Office (Unity Church, 732 Holly Avenue, St. Paul MN 55104).

The authorization form, which is provided on the reverse side, gives Unity Church-Unitarian and your financial institution authority to withdraw your contribution from your account.

All you need to do is:

1. Mark the box on the type of account to indicate whether your gift will be withdrawn from your checking or savings account.
2. Write in the dollar amount that you would like taken out and check the box of payment frequency that is most convenient for you.
3. Fill in the required information: date, print your name(s), name of your institution and your signature(s).
4. Attached a voided check, or a deposit slip (if it is from your savings account) for verification of all financial institution information.
5. Return the authorization form along with a voided check or deposit slip (if it is from your saving account) to the Church Office as soon as possible.

You may at any time make changes or cancellation to your automatic payment simply by notifying the Church Office in writing.

CONTRIBUTOR AUTHORIZATION

Please fill out and return to the Church Office.

I/We authorize Unity Church-Unitarian and the financial institution listed below to initiate electronic debit entries for my/our pledge payments, and if necessary, credit entries and adjustments for any debit entries in error to my/our:

Checking Account Savings Account

The amount of \$ _____ shall be withdrawn from my/our account
(*check one*)

____ monthly on the 15th (or next business day)

____ quarterly on the 15th of January/April/July/October

This authority will remain in effect until I/we have cancelled in writing.

DATE _____ ID# _____

PRINT NAME(S) _____

FINANCIAL INSTITUTION _____

SIGNATURE(S) _____

ATTACH VOIDED CHECK (deposit slip from checking account will not work) or DEPOSIT SLIP (if it is from a savings account) HERE