

**Unity Church-Unitarian**  
Meeting of The Board of Trustees / August 12, 2023

Time	Item	Name
9:00	<b>Light Chalice &amp; Reading</b>	Kevin H
9:05	<b>State of the Congregations (brief check in by 3 people) 30 min</b> (Generative Reflection question is going to be using this time to discuss the Program outcomes- See questions from KP as you prepare and read report)	Clover, Kathleen & Louise
9:35	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>• Approve July 2023 Meeting Minutes</li> <li>• <b>Monitoring Reports</b> <ul style="list-style-type: none"> <li>○ <b>IIB. Staff Changes</b></li> <li>○ <b>IIE. Financial Condition</b></li> <li>○ <b>IIH. Communication and Counsel to the Board</b></li> <li>○ <b>IB. Membership</b></li> <li>○ <b>IIB Financial Planning</b></li> </ul> </li> </ul>	
9:40	<b>Monitoring Reports for Discussion</b> <ul style="list-style-type: none"> <li>• <b>IIC. Compensation &amp; Benefits report (incl. review of called Minister and ET salaries) -Discussion, Vote at September mtg. Do we want to pass a resolution of a 3-5 year timeline for compliance with UUA salaries? (20 min)</b></li> </ul>	Executive Team
10:00	<b>Discuss &amp; Approve IB. Program Outcomes</b> (sent also in July, see ET questions handout) (30 min)	Everyone
10:30	<b>Break (10 Min)</b>	Everyone
10:40	<b>Discuss Executive Director position &amp; process (20 min)</b>	ET/Bd
11:00	<b>Consent Agenda -Board Committee Reports</b> <ul style="list-style-type: none"> <li>• Transitions</li> <li>• Evaluation (Employee &amp; Volunteer Survey Results shared in September) <ul style="list-style-type: none"> <li>○ Next Year this Survey is done in the spring.</li> </ul> </li> <li>• Communication/Education</li> </ul>	
11:05	<ul style="list-style-type: none"> <li>• Policy/Bylaws: Bylaw changes and question of how to handle issue of online participants at congregational meetings re: Motions and amendments (10 min)</li> <li>• Board Recruitment (7 min)</li> </ul>	LauraSue  Clover
11:23	<b>Discussion of process for Officers for next year (10 min)</b>	Everyone
11:33	<b>Check-out Question:</b> Reflect on your antidote practice set at the start. What was that like for you? What physical sensations, feelings, thoughts, questions emerged as you tried to practice? Release judgment of labeling your practice as good/bad, successful/unsuccessful. What do you want to try again next time? What will you try differently next time?	Everyone
	<b>Extinguish Chalice</b>	Louise
12:00	<b>BOT Reflection and Problem Solving (Please plan on time this month)</b>	Trustees

Reminders:

1. LauraSue is writing for September newsletter due August 15<sup>th</sup> and Kevin H is writing October newsletter Due September 15<sup>th</sup>. -coordinate with Communication & Education committee
2. Host September meeting is LauraSue.
3. State of Congregation for September: Kevin H, KP & Louise (anyone want to sub for Louise since she is also doing August?)

UUA Settlement Bankbook is available on Board Effect and at:

<https://www.uua.org/careers/ministers/transitions/settlement-handbook>

Note to ask Barbara about setting up of Development Ministry Team (financial advisory group)

6 mo and 1 year interim report? I don't have record of sending Keith the 6 mo.