

UNITY CHURCH UNITARIAN BOARD OF TRUSTEES MEETING

MAY 11, 2013 12:30 – 1:00 PM ANDERSON LIBRARY

NOTE: *The May Meeting was an abbreviated session held in conjunction with the Board Retreat on re-writing Ends Statements*

ATTENDEES

BOARD MEMBERS: Marg Walker, Deborah Carter McCoy, Rich Hamer, Steve Harper, Bob Peskin, Sarah Pradt, Lia Rivamonte, Tim Thoreen, and Terry Linsky.

EXECUTIVE TEAM: Rob Eller-Isaacs, Janne Eller-Isaacs, Barbara Hubbard, and Lisa Friedman.

OTHERS: Mae Gibson-Wall

REVIEW OF THE PAST

APPROVAL OF FEBRUARY MINUTES

Motion to approve Minutes from April Board of Trustees Meeting was made by Bob Peskin. Sarah Pradt seconded the Motion. There was no discussion and the Motion was unanimously approved.

EXECUTIVE TEAM REPORT

Financial Statements | Monitoring Reports | Audit Reviews

Barbara will provide Financial Statements, and update of all required Monitoring Reports by the end of the next week. [Week of May 13th] She also mentioned that work continues with our auditing firm who will provide an Auditors Review at the June Board Meeting.

Unity Tomorrow

Rob noted that approximately \$146,000 remains in the Owners Contingency from the Unity Tomorrow Project. The Executive Team has held discussion to determine what percentage of the dollars remaining should be distributed between additional construction needs, programming needs, or retirement of the debt.

Barbara attended an event where she accepted an award from the St. Paul Heritage Foundation. The Award was for the work Unity did in preserving the heritage of our church while at the same time integrating green technologies into our design.

Barbara also reported how one of the speakers, Melvin Carter, Jr. went to great lengths to describe how the work that Unity has done in recent years has had a great impact in the community.

Director of Religious Education Interviews

Rob reported that the Executive Team held interviews with the top three candidates for the DRE position. The finalist will meet with the Executive Team, some members of the congregation, and selected RE Families Monday night for a final interview.

CREATION OF THE FUTURE

Evaluations

Staff | Volunteer Surveys went out last week.

In conjunction with work done by Laura Park and other Unity Consulting Partners, the Transformational Index will be launched May 19th.

Board Self-Evaluation will be completed via Survey Monkey. The Board will complete the Survey in June, and discuss at the July Board Meeting.

Executive Team Performance Evaluation will also be completed through Survey Monkey, and available in June. Discussion ensued over several topics.

Although aspects of Policy J began to be implemented last summer, it is only now being scheduled for official monitoring reports. At the Executive Team's request, it will nevertheless be included in the Executive Team Performance Evaluation, but with a note that respondents' answers will be dependant on their recollections of informal discussions and informal reports. Survey Results will be analyzed in the summer and discussed at the September Board Meeting.

2014 Budget Discussions

Discussions surrounding the 2104 Budget will begin in August | September. Final results of the Capital Campaign and Operating Campaign will be available, as they will have an affect on those discussions.

WRAP-UP AND FORECAST

Rededication of the New Building will be held Sunday, May 19th. Additional activities In conjunction with the 10th Anniversary of Growth & Justice will be held that same day.

In June there will be recognition of Lorelee Wederstrom, Tom Merritt, Sally Foster, and Ruth Stryker-Gordon for their efforts with the Capital Campaign, and the Design Teams surrounding Unity Tomorrow. These four will be invited to attend a small thank you event preceding the board meeting in June.

The final day for Interns Mae Gibson-Wall and Jim Foti are June 9th and 16th respectively.

July Board Meeting will have a governance focus, including results of the board's self-evaluation. We will also have discussions around what work remains to be accomplished for the rest of the year, the nominating process for new Board Members, and the selection of Board Chair and Secretary for next year.

ADJOURN

The Meeting was adjourned at 12:55 PM.

Respectfully submitted,
Terry Linskey, Board Secretary