

Unity Church-Unitarian

Meeting of The Board of Trustees / September 10th, 8:30-noon

Board of Trustees (BOT) members present: Louise Livesay-Al (Chair), Alex Askew (Secretary), Jennifer Tong, Jess Landgraf, Mary Hernandez, Kevin Harris, Kevin Ely, Clover Earl, Debbie Cushman

Executive Team (ET) members present: Barbara Hubbard, Rev. KP Hong, Rev. Kathleen Rolenz

Time	Item	Name
8:30	Light Chalice & Reading October is Clover for Reading and Column (Due Sept 20)	Kevin H
	Louise Livesay-Al called the meeting to order and lit the chalice at 8:41 am.	
8:35	State of the Congregations (brief check in by 3 people) (30 min) October: Kathleen, Jennifer, Debbie	Kevin H, and Louise
9:05	Consent Agenda <ul style="list-style-type: none"> • Approve August 2022 Meeting Minutes • Corporate Resolution to Kathleen Rolenz as check signer • Monitoring Reports <ul style="list-style-type: none"> ○ Staff Changes ○ Financial Condition ○ Communication and Counsel to the Bd ○ Facilities Planning ○ Policy J: Racial Justice and Healing (moved to October) 	
	Jess Landgraf moved to accept the consent agenda as approved and as demonstrating compliance. Clover Earl seconded the motion. The motion passed unanimously.	
9:10	Monitoring Reports for Discussion <ul style="list-style-type: none"> • Financial forecast and budget (first draft summary) (30 min) • Program Outcomes (annual) (30 min) • Ends Interpretation (overview) (10 min) 	Executive Team
	Discussion was held around the financial forecast and draft of the FY23 budget. Jennifer Tong moved to allow the Executive Team to use the Ruth Stryker-Gordon bequest as a placeholder in the 2023 budget to allow the Executive Team time to plan for changes to organization and salary structures as part of the interim work at Unity for the next year. Earl seconded the motion. The motion passed with 8 in favor and 1 abstention. Jess Landgraf moved to accept the Executive Team report as demonstrating compliance with I.B. Ends Statements / Program Outcomes. Mary Hernandez seconded the motion. The motion passed with 8 in favor and 1 abstention. Alex Askew excused himself from the meeting due to an unavoidable conflict.	
10:20	Break (10 min)	

10:30	Process Discussion for next steps with info received to date on Search and communication to congregation (30 min)	Louise
11:00	Consent Agenda- Board Committee Reports <ul style="list-style-type: none"> • Evaluation • Board Capacity 	
	Clover Earl moved to accept the consent agenda as demonstrating compliance. Mary Hernandez seconded the motion. The motion passed unanimously.	
11:05	Board Committee Reports for Discussion <ul style="list-style-type: none"> • Transitions – generative discussion about interim goals for Kathleen (15 min) • Board Recruitment (25 min) 	Kevin E Clover
	<p>Transitions Committee: Discussed interim reflections and goals, sabbatical leave for executive level staff and ministers. Policy Committee will convene to make recommendations to the full board. Clover Earl moved to re-establish committee to work on this charge. Mary Hernandez seconded. The motion passed unanimously.</p> <p>Louise Livesay-Al recused herself from the meeting. Clover Earl was appointed Chair in her absence.</p> <p>Board Recruitment Committee: Discussion was held on the board recruitment process, results, and recommendations from the committee. Mary Hernandez moved to accept a slate consisting of Louise Livesay-Al, Laura Schlatter, and Mary Baremore to be recommended to the full congregation at the annual meeting. Jess Landgraf seconded. The motion passed unanimously.</p> <p>Louise Livesay-Al rejoined the meeting and resumed duties as Chair.</p>	
11:45	Check-out Question: Where have you noticed use of your anti-racism/multiculturalism lenses in this meeting? When did you apply it and when did you not?	Everyone
Noon	Extinguish Chalice Homework for October: Please view over the next month on Unity's YouTube channel the SoulWork playlist: https://youtube.com/playlist?list=PLYmrkQqDJmKBbqFAXVUs9MOijvjRNILRh	Louise

Respectfully submitted by Alex Askew, Secretary, with assistance from Kevin Ely.